

## Alwington Parish Council

### Draft Minutes of a remote Parish Council Meeting held on Thursday 29th, April, 2021, commencing at 7.30pm

**Present:** Cllrs Gordon Lester (Chair), Sarah Bourke, Christine Moore, Neil Rothney, Alison Browning, and Brian Adams.

**In attendance:** Mr Malcolm Harris – Parish Clerk.

#### 1. Min.1 :21/22

**Apologies:** No apologies were received for the meeting

#### 2. Min 2:21/22

##### Declarations of Interests

2a) No declarations were received in respect of personal interests

2b) No declarations were received in respect of prejudicial interests

#### 3.Min.3:21/22

#### To confirm and sign the minutes of the Parish Council Meeting held on the 21<sup>st</sup> January,2021

It was **resolved**, to confirm and sign the minutes of the 21<sup>st</sup> January, 2021 as a true record, and were duly signed by the Chairman. (all in favour)

There were no matters arising.

#### 4.Min 4:21/22 - Former Cllr Chris Payne – A Parish Council tribute.

It was with sadness that the Parish Council received the news of the passing of Former Cllr Chris Payne. Cllr Gordon Lester paid tribute to the work and dedication of Chris during the years he work on the Parish Council. Chris had a reputation for wanting to “get things done”, and was the driving force behind many maintenance and highways schemes in the Parish.

#### 5, Min 5:21/22 – Correspondence and Communication

##### a) Correspondence was received in respect of the following matters:

- DCC ( Devon County Council) – Various briefings/updates re COVID – 19.
- TDC – (Torridge District Council) – Guidelines for Parish Councils following the death of His Royal Highness, The Prince Phillip, Duke of Edinburgh.
- DALC ( Devon Association of Local Councils) – Various briefing notes.
- Jobcentre – website link to Universal Credit information relating to Covid – 19 – link now on website.

- CAB – Acknowledgement of £250 grant.
- Alwington Village Hall Committee – A thank you for the grant of £500.
- Devon Communities Together – Devon Climate Emergency Support Network – Survey findings and details of first meeting – sent to Cllr Neil Rothney

All the above circulated to Councillors

#### **b) Website**

No updates available for this meeting

#### **c) District/County Council Reports**

There were no reports from the County or District Councillors for this meeting.

However, regular updates on COVID -19 and other issues have been provided by both the County Council and the District Council, and forwarded to Cllrs.

#### **d) Community Safety:**

There were no matters to report.

**PUBLIC SESSION - parishoners were invited to forward questions prior to the remote meeting.**

**No questions were received from Parishioners.**

### **6. Min 6:21/22 Financial Matters:**

#### **a) To receive an update on the current financial position:**

The Parish Clerk reported a balance of £12,067 in the treasurers account as at the 29<sup>th</sup> April, 2021

#### **b) To receive any accounts to pay:**

- Devon Association of Local Councils - affiliation fees for 2021/22 - £86.96.
- Julie Snooks – Internal Audit 2020/21 - £100
- Abinger Web – hosting and security fees 2021/22.
- Parish Clerk Expenses – travel and Ink cartridge replacement - £51.99

It was **resolved** to approve all the above for payment.(all in favour)

#### **c) To note any income received:**

- 1<sup>st</sup> instalment of the precept 2021/22 - £2,540

**d) Any other financial issues:**

- **Application for a Small Grant** – Abbotsham Pre-School – an application for a grant of £779.20 had been received to support the installation of an Awning to improve the outside area. After a discussion, the Parish Clerk was requested to contact the applicant to confirm the level of grant to be provided by Abbotsham Parish Council towards the project, and report back to Councillors.
- **Additional Standing Order to cover online banking payments** – The Parish Clerk had previously circulated a proposed to all Councillors.

It was **resolved** to add a section to Standing Orders to cover online payments.(all in favour)

**7. Min 7:21/22 Planning Matters:**

**a) To receive any applications for consideration**

**Planning consultation request – Ref: 1/0436/2021/FUL** – Application for reserved matters(access, appearance, landscaping, layout and scale) pursuant to permission 1/1175/2016/out – (variation of Condition 1 of planning Approval 1/1010/2019/REM Plans Schedule)- Site Adjacent to Grenacleave, Fairy Cross, Bideford

Discussion took place on the above application, and it was agreed that the Parish Council required more background information on the application, prior to passing any comments. It was noted that the Parish Council has previous issues relating the size of the development, and access issues.

**Action point:** The Clerk to contact the Planning Section at Torridge District Council to discuss the application and report back to Councillors. Noted that deadline for comments is the 16<sup>th</sup> May, 2021.

**b) To note any permissions granted.**

**Ref: 1/0020/2021/FUL – Proposed agricultural machinery storage building – Land East of Alwington Village Hall, Fairy Cross, Bideford**

The application was granted permission.

**c) To note any refusals advised.**

None received for this meeting.

**Any other planning matters arising**

There were no outstanding matters.

## **8. Min.8:21/22**

### **Maintenance & Highways**

It was agreed that Councillors would to submit any outstanding highway or maintenance issues directly to Councillor Brian Adams. **It was agreed** that the Clerk would contact Devon County Council Highways Section to discuss options for speed reduction schemes for rural roads. Speeding in the Parish continues to be a major issue for concern.

Councillor Brian Adams recommended that the Parish Council continue with salt bags, rather than git bins, owing to the potential for bins to present a hazard to vehicles on the road. It was also noted that a number residents had indicated a preference for salt bags.

Proposed by Cllr Christine Moore, and seconded by Cllr Sarah Bourke, that the Parish Council continue with salt bags

## **9. Min.9:21/22**

### **Alwington Parish Plan & other issues for action in 2021/22**

➤ **Woodtown Phone Box – Update.**

Councillor Alison Browning reported that refurbishment work is now nearing completion. All works should be completed by the end of May.

➤ **Fairy Cross – Bus Stops**

Councillor Gordon Lester confirmed that following discussions with the Portledge Estate, that a letter to the Parish Council in 2005, confirmed the responsibility for maintenance of the Bus Stops sits with the Parish Council.

It was agreed that the Parish Council will use Sub – Contractors to undertake any future maintenance.

➤ **Defibrillator – Woodtown**

Councillor Alison Browning confirmed that the defibrillator would be in place within the next 2-3 weeks.

➤ **Planters**

Councillor Gordon Lester proposed that 2 self-watering planters be located near the noticeboards and in the turning circle in Portledge Place. Councillor Christine Moore, and Joy Payne have agreed to take on the required maintenance.

It was suggested that local residents be consulted, prior to ordering the Planters.

There being no further business the meeting concluded at 8.05pm

**The next meeting of the Parish Council, will take place on Thursday 8<sup>th</sup> July , 2021 at 7.30pm. Venue – Alwington Village Hall.**

Signature \_\_\_\_\_ (Chairman) Date \_\_\_\_\_